
MANAGEMENT COMPENSATION DAYS - HR-V-6

POLICY:

Senior Management, Management, and Supervisors are expected to accept the general responsibility of the position, regardless of the time needed. This type of responsibility is not directly related to the element of time. It is, therefore, the responsibility of management employees to judge when additional hours of work may be required in order to meet job expectations. Due to this requirement, with effective communication and within reason, senior management shall have discretion to flex their work hours in order to meet their work and personal demands.

In addition, Senior Management, Management, and Supervisors will receive 5 Management Compensation Days on the 1st day of each calendar year. Such days are to be used within the calendar year and may not be converted to pay in lieu.

NOTE: Such employees are not entitled to "premium pay" for work performed on statutory holidays or as overtime.

RECOMMENDED BY: Director, Human Resources

APPENDICES: 0

OPERATIONAL ACCOUNTABILITY: Administration, Human Resources, Community Services Administration

ORIGINAL POLICY DATE: April 1993

AUTHORIZED BY: Executive Director

SIGNATURE:

